

Enabling Network Search



Learn how to change the settings in your supplier profile to enable visibility for network search.

ENABLE SUPPLIER NETWORK SEARCH

1. Log in to the Portal and Navigate to the **Home Page > Change Supplier View > Select ID: XXXXXX** for the Supplier Profile to be invited to join the CSU Network
2. Click on **View Your Company's Network Profile** below the name of your company > **Manage Profile Visibility**
3. Locate the checkbox to **Publish my company profile in the Jaggaer Supplier Network Directory**
 - a. **Checking the box** will enable visibility > **Save**
 - b. **Unchecking the box** will disable visibility > **Save**

