



Operating Expense Accounts

CORE EXPENSE ACCOUNT CODES			
Acct #	Account Description	Acct #	Account Description
PAYROLL & BENEFITS		COMMUNICATIONS	
601100	Academic Salaries	604001	Telephone Usage
601101	Department Chair	604803	Wireless Allowance-Taxable
601103	Graduate Assistant	LIBRARY	
601201	Management & Supervisory	608001	Library Books
601300	Support Staff Salaries	608002	Book Binding
601301	Overtime	608003	Library Serials
601302	Temporary Help	608004	Library Periodicals
601303	Student Assistant	608005	Library Subscriptions
601304	Teaching Associates	**Subscriptions Obtained by Depts. Should Use 660967	
601803	Lecturers	EQUIPMENT	
601814	Temp Help-Supp Staff	619001	Capitalized Equipment
601825	Stu Asst w/Benefits	619002	Capitalized Instr Equip
601827	Shift Differential	619801	Non-Cap Equipment<\$5K
602001	Work Study-On Campus	619802	Instr Equipment <\$5K
602002	Work Study-Off Campus	660812	Equipment Rental
TRAVEL AND HOSPITALITY		660813	Equipment Use Fees
606001	Travel-In State	FACILITIES	
606002	Travel-Out Of State	605001	Electricity
606812	Staff Travel	605002	Gas
606821	ProCard Vehicle Rental Charges	605004	Water
622901	Hospitality - SPA Awards	605005	Sewage
622902	Hospitality - SPA Participants	605006	Hazardous Waste Removal
660009	Training and Conference Registration	605090	Other Utilities
660841	Hotel Costs	605800	Non-Hazardous Waste Removal
660842	Reimbursable Travel	605801	Electricity Rebates
660893	Catering	607022	Design Arch Fees
660909	Instructional Vehicle Rental	607032	Construction Management
660914	Vehicle Rental	607033	Construction Other
660922	Hospitality - Employee Only	607041	Contingency
660923	Hospitality w/ Official Guest	660041	Space Rental
SUPPLIES & SERVICES		660911	CB_WO_MISC_SVC
613001	Contractual Services	REPAIR & MAINTENANCE	
660001	Postage and Courier Services	660961	Other Repairs & Maintenance
660002	Printing and Copying	660061	R&M Building Maintenance
660003	Supplies	660062	R&M Custodial Services
660017	Ad and Promotional Publication	660064	R&M Landscape and Grounds Mnt
660090	Expenses-Otr	SOFTWARE	
660814	Instructional Material	616003	IT Software
660818	Participant Stipends	616002	IT Hardware
660819	Photography/Graphics	616005	Misc. Info Tech Costs
660903	Awards	616803	IT Software - Subscriptions
660905	Non-Contractual Service	INTRA-AGENCY COSTS & ALLOCATIONS	
660906	Memberships	660024	Overhead - Grants & Contracts
660908	Furniture	660864	Cost Recovery Expense
660933	Permits and Fees	662001	FandA_IDC Cost
660960	CB Copying	RECRUITMENT	
660963	CB Printing	660957	Recruitment Expense
660964	CB Postage	603857	Employee Relocation Moving - Qualified
660965	CB CES Services	603858	Employee Relocation Moving - Non-Qualified
660912	CB Box Office Srvc	603859	Employee Relocation Mileage Qualified
660966	CB Parking Permits Department	603860	Employee Relocation Mileage Non-Qualified
660967	Subscriptions		
613821	Background Checks		
660968	Hazardous Material Purchases		