

## REQUEST TO ADD OR CHANGE ITEM TYPE

Course / Fee Description	Type of Request: New  or Update Existing							
Amount of Fee Academic Credit (Yes/No)  Requestor's Name Date of Request  Below this line for Financial Services Use Only  Item Type AbbDese/Name (10 char)  Charge Priority List  PS Chartfields:  Fund Dept Program Class Project Revenue Acet A/R Acet  CSU Fee Category # CSU Fee Category Description  Object Code CSU Fund Term  1098-T Qualified Tuition Eligible? Yes No Tax Compliance Approval Date  APPROVED:  A/R Manager Date  Item Type Created/Entered in Student Finance (Date)  Signature	Course / Fee Description							
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Requestor's Name Date of Request  Below this line for Financial Services Use Only  Item Type AbbDesc/Name (10 char)  Charge Priority List  PS Chartfields:  Fund Dept Program Class Project Revenue Acct A/R Acct  CSU Fee Category # CSU Fee Category Description  Object Code CSU Fund Term  1098-T Qualified Tuition Eligible?								
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1098-T Qualified Tuition Eligible?	CSU Fee Category # CSU Fee Category Description							
APPROVED:  A/R Manager  Date  Item Type Created/Entered in Student Finance (Date)  Signature	Object Code							
A/R Manager Date  Item Type Created/Entered in Student Finance (Date)  Signature	1098-T Qualified Tuition Eligible?  Yes  No  Tax Compliance Approval Date							
Item Type Created/Entered in Student Finance (Date)  Signature	APPROVED:							
Signature	A/R Manager Date							
Signature	Item Type Created/Entered in Student Finance (Date)							
A/R Accountant				Signatur	те	ccountant		